

TEXAS CONFERENCE YOUTH MINISTRIES

TX YOUTH



ADVENTURER CONSTITUTION

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Revised January 2023

I. Statement

The Adventurer Ministry is part of, and subject to, the leadership of the Texas Conference of Seventh-day Adventists. Our purpose is to carry out the Adventurer Ministry, organize and coordinate Adventurer activities in the Texas Conference.

II. Purpose

We are a ministry, whose purpose is leading families to Christ.

III. Goals:

- A. Work for the salvation of each individual Adventurer by providing opportunities for the Adventurer and his/her parent/parents/guardian to further develop a trusting, caring relationship, which will be based on love.
- B. Train Adventurers for missionary service and witnessing.
- C. Help Adventurers to understand that the church loves, appreciates, needs, and cares for them.
- D. Assist Adventurers to develop a balanced physical, mental, social, and spiritual life.
- E. Serve its constituency, clubs, and churches.
- F. Organize an Adventurer Club in every church.

IV. Conference Adventurer Lead Coordinator Roles and Responsibilities:

- A. The Conference Adventurer Lead Coordinator is selected by and is accountable to the Conference Youth Director.
- B. The Conference Adventurer Lead Coordinator will serve for (3) years per term, with a maximum of two consecutive terms, if reelected.
- C. The Lead Coordinator's qualifications are as follows:
 1. Have a keen interest in and appreciation for Adventurer Ministries.
 2. It is recommended to have experience of Adventurer leadership for at least 3 years.
 3. Have church leadership experience and be a member in good standing.



- D. Responsibilities are as follows:
1. Be an Invested Master Guide
 2. At all Adventurer Council Meetings, he/she:
 - a. Serves as chairperson
 - b. Votes only to break a tie.
 - c. Has the right to veto a decision.
 3. Sends necessary Adventurer materials and information to the Council Members, Area Coordinators, and appropriate church leaders.
 4. Any unfinished urgent business prior to a scheduled program can be immediately planned and activated by the Conference Adventurer Director in consultation with Conference Youth Director, and two more Area Coordinators, provided that reasonable efforts were made to invite other council members.

V. Conference Adventurer Associate Coordinator/Adventurer Outdoor Coordinator

- A. The Conference Adventurer Associate Coordinator/Outdoor Coordinator is accountable to the Conference Youth Director, to the Adventurer Lead Coordinator, and to the Adventurer Council.
- B. Duties are as follows:
1. At all Adventurer Council Meetings serve as chairperson in the absence of the Conference Adventurer Lead Coordinator.
 2. Assist in the planning and implementation of the programs.
 3. Serve as a resource person to the Adventurer Area Coordinators and Adventurer Directors across the Texas Conference.
- C. The Texas Conference Adventurer Associate Coordinator will serve for (3) years with a maximum of two consecutive terms, if reelected.
- D. The Texas Conference Associate Adventurer Coordinator shall be appointed by the Conference Adventurer Lead Coordinator in consultation with the Youth Director. The Associate Coordinator needs to:
1. Have a keen interest in and appreciation for Adventurer Ministries.
 2. Have at least three years of Adventurer leadership experience.
 3. Have church leadership experience and be in good standing.



4. Recommended to be an Invested Master Guide or must be enrolled in the master guide program, (to be invested within two years).
- E. The Adventurer Outdoor Coordinator responsibilities are:
 1. Plan and oversee AFC set-up and take-down
 2. Plan and oversee AFC layout
 3. Oversee and coordinate AFC facilities
- F. At the Annual Club Council in January the Adventurer Coordinators will nominate and vote-in individual /individuals for Outdoor Coordinator.

VI. Area Coordinators

- A. Area Coordinators are accountable to the Conference Youth Director, to the Conference Adventurer Lead Coordinator, to the members of the Conference Adventurer Council, and of service to their Area Adventurer clubs and churches. The Area Coordinator shall be appointed by the Conference Adventurer Lead Coordinator in conjunction with the Youth Director.
- B. Area Coordinators qualifications are:
 1. Must be an Invested Master Guide
 2. Shall have at least one (1) year experience as an Associate Area Coordinator.
 3. Have at least three years of administrative responsibilities as Adventurer Director or Associate Director and be in good standing at church.
 4. Shall not hold the office of Director or Associate of any club ministry.
 5. **Live in the area or be a member of a church he or she will be serving.**
 6. The new Area Coordinator will work with the current Area Coordinator until December 31, at which time the new Area Coordinator officially takes office.
- C. Area Coordinator's duties are as follows:
 1. Work in nurturing existing clubs, planting new clubs, and to guide and help club directors.
 2. Promote and organize, have quarterly Director's Meetings in his/her area with additional meetings as necessary.



3. Communicate regularly with all local clubs in his/her area for:
 - a. Organizing and coordinating area activities.
 - b. Understanding the local club program.**
 - c. Understanding local clubs' needs and challenges.
 - d. Training leaders to conduct Empower training** at least once a year unless training is hosted by the Conference
4. Report monthly to the Conference Lead Coordinator.
5. Support all church activities for the Adventurer age group, including Adventurer Induction, Investitures, Blessing Service, Adventurer Sabbath, and Inspection.
- D. Area Coordinators will serve a (3) year term with a maximum of two consecutive terms, if reelected.
 1. Reelections are based on Conference's yearly evaluation.
 2. On the event of a resignation, the vacant position will be nominated by Conference Youth Director's Recommendation, Conference Adventurer Lead Coordinator, outgoing Area coordinator's recommendation, or by a called Area Adventurer Directors Meeting.

VII. Associate Area Coordinators

- A. The Associate Area Coordinator are appointed by the Area Coordinator in consultation with the Conference Adventurer Lead Coordinator and the Conference Youth Director.
- B. At least one Associate Area Coordinator serves in each area, and as the need arises another Associate Area Coordinator will be added to the Area in consultation with the Conference Adventurer Lead Coordinator and the Conference Youth Director.
- C. Associate Area Coordinators are chosen as follows:
 - a. At the Annual Empower Leadership Training (whether is Conference or Area wide), the Adventurer Directors of area clubs will nominate individual /individuals for Associate Area Coordinators. These names will be given to the Conference Adventurer Director who, in consultation with the Conference Youth Director, will select a new Associate Area Coordinator and announce his/her name in the next email.
- D. The Associated Coordinators are added as the need arises. It



is recommended that areas should add one Associate Coordinator after every 5-6 clubs in the area.

Associate Area Coordinators are considered by:

- a. Have at least two years of experience as Adventurer Leadership or other club ministry or Associate Director(s) and be in good standing at church.
- b. If Associate Area Coordinator(s) are not Master Guide, they should currently be working on obtaining, and must be completed by the next council meeting.
 1. It is strongly recommended that the area staff be multicultural.
 2. It is recommended that at least one of the area staff be bilingual.
 3. Associate Area Coordinators are accountable to the Area Coordinator, the Conference Adventurer Director, the Conference Youth Director, and the Conference Adventurer Council. They are of service to the Local Adventurer Clubs.
 4. Associate Area Coordinators assist the Area Coordinators in all their responsibilities.
 5. Associate Area Coordinators will serve a (3) year term of service with a maximum of two consecutive terms, if reelected.
 6. In the absence of Area Coordinator, serves as an Area Coordinator.

VIII. Adventurer Bible Game Coordinator

A. Adventurer Bible Game Coordinator is accountable to the Conference Youth Director, to the Conference Adventurer Lead Coordinator, and to the members of the Conference Adventurer Council.

B. The Adventurer Bible Game Coordinator responsibilities are:

1. To oversee organization of all area levels as well as the conference level of the program, from registration through completion.
2. Conference level coordinator will most likely oversee all area levels as well as the conference level.
3. To arrange for the needed participants in a timely manner.

C. The Adventurer Bible Game Coordinator will serve a (3) year term with a maximum of two consecutive terms, if reelected



- D. The Adventurer Bible Game Coordinator shall be appointed by the Conference Adventurer Lead Coordinator in consultation with the Youth Director. The Adventurer Bible Game Coordinator is considered by:
1. Having strong Bible knowledge
 2. Have a keen interest in and appreciation for Adventurer Ministries.
 3. Have church leadership experience and be in good standing.
 4. Be a Certified Master Guide or must be enrolled in the Master Guide program (must be invested in 2 years).

IX. Medical Coordinator

- A. The Medical Professional Coordinator is accountable to the Conference Youth Director, to the Conference Adventurer Lead Coordinator, and to the members of the Conference Adventurer Council.
- B. The Medical Coordinator should consult with Risk Management to implement Conference policies that reduce the risk of injury or illness during Adventurer event.
- C. Medical Coordinator is responsible for the onsite first aid care of the event participants and related administrator duties.
- D. The Medical Coordinator shall be appointed by the Conference Adventurer Lead Coordinator in consultation with the Youth Director and the outgoing Medical Coordinator.
- E. Medical Coordinator is considered by the following:
1. Medical Coordinator working for Adventurer event must have an active Texas license in their area of specialty.
 2. Likes being part of a team.
 3. Be in good church standing.
- F. Medical Coordinator responsibilities are as follows:
1. Coordinates with other camp personnel in setting up the camp first aid station.
 2. Provides day-to-day health care to all campers and staff. This includes providing first aid and administering over-the-counter medications as needed.
 3. Responds to all minor and major emergencies by stabilizing and transferring, if necessary, to a medical facility. Collaborates with out-of-camp resources to coordinate care of patients.



4. Keeps appropriate documentation of all injuries and care rendered. This involves documentation of all over-the-counter medicines, first aid treatment, communication with parents, doctors, or any other off-camp facilities.
5. Acquires and maintains all medical supplies utilized at camp. Disposes of expired supplies and replaces as needed.
6. Will be available on call 24 hours, during Adventurer events.

X. Adventurer Council

- A. Is accountable to the Conference Youth Director and to the Conference Adventurer Lead Coordinator.
- B. Council members shall be actively involved with Adventurers. Recommended, the Council members should attend to all Adventurer Conference events including, Empower Leadership Training, Coordinators Training, Adventurer Family Camp, Adventurer Bible Game, and the Adventurer Council Meetings. Missing an unreasonable amount (20%) of Council Meetings or events may result in being removed from council membership.
- C. The Adventurer Council Representatives shall consist of:
 1. The Conference Youth Director,
 2. The Conference Adventurer Lead Coordinator and/or Conference Adventurer Associate Coordinator,
 3. The Area Coordinators and/or Associate Area Coordinators,
 4. The Adventurer Bible Game Coordinator,
 5. The Medical Coordinator.
- D. Adventurer Council Meetings are a closed forum.
- E. The purpose of Adventurer Council Meeting is to discuss and decide any issues that concern and/or involves Texas Adventurers.
- F. The Adventurer Council meets at least three times a year. The purpose of these meetings are to:
 1. Make detailed plans for the events for the current calendar year,
 2. Set dates and make general plans for the following calendar year,
 3. Inform and train Coordinators in the latest news from the North American Division.
- G. A quorum is a simple majority of the Council representative for Adventurer Council Meetings and for the annual



Director's Meeting.

- H. The Conference Youth Director will notify each representative a minimum of six weeks prior to each regularly scheduled Council Meeting.
- I. Each representative has one (1) vote during Council Meeting. Voting privileges are as follow:
 - 1. Two (2) votes per area,
 - 2. One (1) vote per Adventurer Bible Game Coordinator
 - 3. One (1) vote per Associate/Outdoor Coordinator
 - 4. One (1) vote per Medical Coordinator
 - 5. The Conference Adventurer Lead Coordinator has the right to veto and should, where possible, be made at the time the proposal is voted. Reasons for vetoes need to be clearly stated and understood by members, who may challenge a veto with a two-thirds vote. If veto is challenged, the issue shall be presented to the Council; if unresolved, taken to the Conference Youth Director for final resolution.
- J. Immediate family members, such as spouse, child or sibling may not be associates at any level. Married couples may hold one position and will be considered as one.
- K. All positions must take one year off from any council position before they will be allowed to move into another position. The Conference Youth Director may make exceptions to this requirement.

XI. Language

- A. The English version takes precedence over any translation where contradictions or disagreements exist.

XII. Council Performance Evaluation

All council members are subject to a formal procedure to measure council members' performance based on their job responsibilities.

- 1. To evaluate an individual's overall performance, identify their strengths and weaknesses, offer feedback, and help them set goals.
- 2. Yearly performance evaluation is based on area monthly reports and questionnaires from group members, self-assessment, and area directors.



3. Lead Coordinators should conduct performance reviews every 6 months.

XIII. NAD Guidelines for Adventurer Family Camp

When it comes to camping, we must be careful to not confuse Adventurer ministry with that of Pathfinders.

The main difference is that the Pathfinder program does not require parental participation. Given the fact that our conference is engaging in camping with Adventurers, to protect the children and staff the NAD is implementing the following guidelines to be adhered to:

- A. In the event of an Adventurer Family Camping experience, a parent or legal guardian **MUST** accompany their own child(ren) always. No exceptions.
- B. Parents or legal guardians are not permitted to grant permission to Adventurer Staff to take their minor children overnight camping under no circumstances. No Exceptions.
- C. Adventurer Staff are not permitted to accept permission or release forms from a parent or legal guardian to take their minor child(ren) camping overnight. No exceptions.
- D. Adventurer Staff is prohibited from sleeping with children that are not their own. No exceptions.
- E. Adventurers are not permitted to sleep in tents or cabins unsupervised. Neither are they permitted to sleep with another child, except they are siblings, and the parent(s) is present. No exceptions.

XIV. Money Funds Policy

- A. To properly account for your area's monetary transactions, the Area should not open a bank account; nor should a personal account be utilized for depositing collected funds or writing expense checks.
- B. Any funds collected by Area Coordinators are to be deposited with the Area Coordinator's local church after prior approval of the church board, or with the Texas Conference Treasury.
- C. Area Coordinators are required to share all financial information with their Council members. All financial activity should be reflected as a voted item on the staff meeting minutes. Meeting minutes should be submitted to the Conference Adventurer Director along with a yearly financial report in January, at Joint council meeting.



D. YMMS should be used to collect all funds.

XV. Amendments

- A. This Constitution may be amended, revised, and/or repealed at the yearly Master Guide Council Meeting where a quorum (two-thirds) is present.
- B. Any amendments or revisions shall be presented as soon as possible to the Texas Conference Youth Director for approval.
- C. All final revisions need to be voted on by the Conference Executive Committee.



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